

Tips for Reviewers



After receiving the invitation to review

- Confirm the manuscript is in your area of expertise.
- Make sure you can commit to returning your review within the next 2 weeks.
- Check for potential competing interests.
- Respond to the invitation email and note the due date for feedback.



While you're reading the manuscript

- Keep in mind that *ARCR* publishes only two article types: narrative reviews and scoping reviews. You will see the article type when you log into Editorial Manager as a reviewer. Scoping reviews will also be designated as such in the manuscript title.
- Identify the main objectives of the review and whether they were met within the article.
- Think about the context and relevance of the review given the published literature.
- Have *ARCR*'s Instructions for Reviewers on hand for specific items to consider in each section of the manuscript and general guidelines.



When you're writing the review

- Avoid overtly identifying yourself or providing information that may reveal your identity to the author(s).
- Remember to say what you liked about the manuscript.
- Justify your recommendation with concrete evidence and specific examples.
- Be specific so the authors know what they need to do to improve, but don't tell them exactly how to revise their manuscript. They should do the work.
- Don't focus on typos and grammar, as this will be addressed during copyediting.
- Be professional and respectful in your comments to authors, as they will be reading this feedback.
- Proofread your review prior to submitting it.
- Submit your feedback within the deadline specified in the review invitation.